



2010

AGS Legal training program

ADMINISTRATIVE LAW ADVANCED MODULE

Principles of Decision-making

Target group

Decision-makers and advisers to decision-makers making decisions with respect to rights, privileges, benefits, obligations, penalties or other entitlements of members of the public.

Course outline

In this course, we will discuss:

- the principles which must be applied to the process of decision-making
- natural justice legitimate expectations, unreasonableness, inflexible application of policy and many other specific principles
- the structure of a statement of reasons so as to ensure that the requirements laid down by the legislation are clear, namely relevant facts, finding on material questions of fact and reasons for decision.

We will work through these and other issues by discussion and table exercises in respect of a factual case study. A manual written in clear non-legal language will be given to each participant for use as future reference material.

Objectives

In this course, decision-makers and their advisers will gain a full appreciation of the legal requirements for public sector decision-making and the ways of meeting them.

Presenters

Our presenters are AGS lawyers who have a great depth of knowledge of the government environment, and who practise extensively in the areas of information access and administrative law.

Duration

This is a full-day course commencing at 9 am and concluding at 4.30 pm. Morning tea, lunch and afternoon tea will be provided.

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Cost

Standard fee – \$850.00 (inclusive of GST) per person.

If three or more people from one agency attend the same course on the same day **or** if one person attends three or more courses in the same week of training – \$765.00 (inclusive of GST) per person.

No more than 20 people will be accepted on each course, and courses will only be conducted if we receive sufficient nominations.

For further information on our calendar training, in-house or customised courses, please contact **Di Harvey on T 02 6253 7126** or **Kirstin Hewitt on T 02 6253 7436**, or email cbrtraining@ags.gov.au.

Website

For a full review of AGS services,
visit www.ags.gov.au