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**Order for Legal Services from AGS**

Issued by [*NAME OF CLIENT ENTITY*]

Issued for [*Title or subject of request*]

|  |  |
| --- | --- |
| Client contact details |  |
| Client reference no. |  |
| AGS Contact |  |
| Description of Legal Services to be provided  | *Include here the agreed scope of the legal services, including any specific tasks and questions to be answered and agreed milestones and timeframes – material provided in an AGS quote can be included by reference to that quote.*  |
| Timeframe for services |  |
| Key AGS personnel |  |
| Costs | *Set out here the agreed fees and any specified disbursements*. |
| Other requirements  | *Set out here any additional agreed requirements.*  |

Order issued on behalf of the Client by

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Name and title*

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_