

Legal training JULY – NOVEMBER 2019

Canberra Melbourne Sydney Adelaide Brisbane Perth

City | Day and date | Duration | Time | Topic

JULY

Perth	Tues 2	1 day	9 am – 4.30 pm	Introduction to privacy
Canberra	Tues 23	1 day	9 am – 4.30 pm	Appearing in the Fair Work Commission
Canberra	Wed 24	1 day	9 am – 4.30 pm	FOI exemptions
Sydney	Thur 25	1 day	9 am – 4.30 pm	Introduction to privacy
Canberra	Tues 30	3 hours	9 am – 12 pm	Contract management
Melbourne	Wed 31	1 day	9 am – 4.30 pm	Introduction to FOI
Canberra	Wed 31	3 hours	9 am – 12 pm	Delegations and authorisations

AUGUST

Canberra	Tues 6 – Wed 7	2 days	9 am – 4.30 pm	How to run a code of conduct investigation
Melbourne	Thur 8	1 day	9 am – 4.30 pm	FOI next steps
Canberra	Tues 13	1/2 day	9 am – 12.30 pm	PID Act for Authorised Officers
Perth	Wed 14	1 day	9 am – 4.30 pm	FOI processes and FOI exemptions
Canberra	Thur 15	1 day	9 am – 4.30 pm	Practical Privacy
Canberra	Tues 20	1/2 day	9 am – 12.30 pm	How laws are made
Canberra	Wed 21 – Thur 22	2 days	9 am – 4.30 pm	Administrative law
Sydney	Wed 28	1 day	9 am – 4.30 pm	Introduction to FOI

SEPTEMBER

Melbourne	Tues 3	1.5 hours	9 – 10.30 am	Tough conversations about poor performance
Brisbane	Wed 4	2 hours	8 – 10 am	APP intensive
Canberra	Thur 5	1/2 day	9 am – 12.30 pm	Advice writing
Adelaide	Thur 12	1 day	9 am – 4.30 pm	Introduction to privacy
Canberra	Tues 17	3 hours	9 am – 12 pm	Procurement tips and tricks
Melbourne	Thur 19	1 day	9 am – 4.30 pm	FOI exemptions
Canberra	Wed 25	1 day	9 am – 4.30 pm	Introduction to FOI
Canberra	Thur 26	1 day	9 am – 4.30 pm	FOI next steps

OCTOBER

Canberra	Thur 10	1.5 hours	9 – 10.30 am	Tough conversations about poor performance
Sydney	Wed 16	1 day	9 am – 4.30 pm	FOI next steps
Canberra	Tues 22	1 day	9 am – 4.30 pm	FOI exemptions
Melbourne	Wed 23	1/2 day	9 am – 12.30 pm	PID Act for Authorised Officers
Canberra	Thur 24	3 hours	9 am – 12 pm	Contract management
Canberra	Tues 29	1/2 day	9 am – 12.30 pm	Statutory interpretation
Adelaide	Wed 30	1 day	9 am – 4.30 pm	Introduction to FOI

NOVEMBER

Canberra	Tues 12	1 day	9 am – 4.30 pm	Introduction to privacy
Melbourne	Wed 13 – Thur 14	2 days	9 am – 4.30 pm	How to run a code of conduct investigation
Canberra	Thur 14	1/2 day	9 am – 12.30 pm	Constitutional issues in programme design
Sydney	Tues 19	1/2 day	9 am – 12.30 pm	PID Act for Authorised Officers
Canberra	Wed 20	1/2 day	9 am – 12.30 pm	Understanding legislation
Canberra	Thur 21	1 day	9 am – 4.30 pm	Practical Privacy

AGS offers a wide range of courses in administrative law, freedom of information, privacy, employment law, statutory interpretation, advice-writing, contracts and contract management and other topics relevant to government law. These sessions are designed to assist government employees in acquiring the legal knowledge and skills they need to do their jobs efficiently.

Our presenters are all AGS lawyers who are subject-matter experts in the subjects they teach. AGS training sessions are full of interactive exercises, examples and challenging discussion, and always draw on the valuable experience participants themselves bring along. Participants will leave an AGS course with new knowledge, valuable insight and a fresh perspective.

Participants are provided with comprehensive and up-to-date course material which can be used in the workplace as a handy reference tool.

Our courses also attract CLE/CPD points (see table below).

Register online

You can register online with your credit card on the AGS website under *Training and Forums* on the *Training Calendar* page. Click on [Register](#) in the Upcoming training. You will receive instant confirmation of your registration once you have completed the online form and paid for your training.

If you require an invoice or any assistance with registration, please email trainingservices@ags.gov.au or call T 02 6253 7464.

'In-house' training

AGS can deliver our standard course modules 'in-house' or we can tailor these and other presentations to suit your agency's needs. Please email trainingservices@ags.gov.au or call T 02 6253 7145.

Course prices (including GST)	CPD points
1 hour	\$100 1
1.5 hours	\$200 1
2 hours	\$300 2
2.5 hours	\$400 2
3 hours	\$500 2.5
1/2 day	\$600 3
1 day	\$920 6
2 day (Admin law)	\$1,550 12
2 day (Code of conduct)	\$2,000 12